

# How to register as a Volunteer

(New Member)

To start, go to www.myscouts.ca

account.

You will need to create a myscouts account.

# Find or Create your Account

 If you or your child have ever registered or taken training with Scouts Canada Click here to find your account.
 If this is your first experience with Scouts Canada Click here to create an

<u>Click on #2</u> to create a NEW myscouts account.

If you are registering a young participant or volunteer under the age of 18, please register as a parent below to get started. Alternatively, if you are 18+, please enter your personal information below.				
	Personal Information			
	PREFIX			
	FIRST NAME *	MIDDLE NAME		
	LAST NAME *			
	NICKNAME			
	GENDER *			
	DATE OF BIRTH *			

Once you create an account, go to <u>www.myscouts.ca</u> and log into your account.

# Login to myscouts.ca!

Your	Email Address: *
Your	Password: *
Log	;in

Once you have logged in, select Register Member (on the left side of the screen).



You will then need to search for your preferred Scout Group. Use your postal code or the postal code of your preferred Scout Group.

Please type in your postal code and section (age of youth) you would like to register in.



Once your Group appears in the list, click on Register as a Volunteer

Select the correct registration year.



#### Select Registration Year

Select a Registration Year: \*
Current Scouting Year : September 1st, 2017 - August 31st, 2018 •

Continue

### Click on Myself

	Register with Scouts	
	New record created	
	Select a member to register from the list below:	
	Member to Register	Relationship
	New Member	New
[	Myself	Myself

Fill in the registration form, and make sure you click on "Save" at the bottom of each page (<u>DO NOT</u> click on the X at the bottom right hand corner. This closes the window, and <u>does not</u> complete the registration.)

## Member Information

Information
FIRST NAME *
MIDDLE NAME
LAST NAME •
DATE OF BIRTH

Once all registration information has been entered, your myscouts profile will be *pending*.

You will be required to complete the following:

- Scouting Fundamental Training (including Respect in Sport for Activity Leaders) Online.\*
- Code Of Conduct (this should automatically pop up when you log into your myscouts account).\*
- Interview (this will be completed by two other scouters and you)\*
- PRC (Police Record Check) Please ask your Group Commissioner or Group Registrar for instructions on how to use the Ministry of Justice – Criminal Record Review Program (CRRP) or a PRC letter to complete at your local police station in person.\*
- 5 references with emails. BackCheck will be emailing those references.\*
- Woodbadge I for Canadian Path Training (online)

### \*must be completed within 90 days of registering with a Scout Group.

Having troubles? Email <u>helpcentre@scouts.ca</u>